



Washington DC Section
Institute of Food Technologists

DC IFT Section Board Meeting Minutes

June 13th, 2014; 2pm-2:30pm EST
1101 30th St NW Washington, DC

Meeting Participants

- Taylor Wallace
- Laura Shumow
- Robert Post (by phone)
- Iris Sherman (by phone)
- Steffen Scheide (by phone)
- Tony Pavel (by phone)
- Christie Gray (by phone)

I. Call to order

An in person meeting of DC Section of IFT Board was called to order by Laura Shumow, Secretary. A list of participants is attached.

II. Meeting Agenda

The meeting agenda as follows was distributed to board members via email in advance of the in person meeting:

- Bylaws Update
- Affiliation Agreement
- Elections
- 2014-2015 Calendar of Events

III. Approval of Bylaws and Conflict of Interest Statement

The National IFT Office recommended that we update the DC section bylaws during the meeting on June 10th. Updating the bylaws harmonizes them with the national standards. The updates will assist achieving continuity, preventing the loss of tax status and reducing the opportunity for fraud. A motion to approve new bylaws was brought by Laura Shumow and seconded by Taylor Wallace. The board voted unanimously to approve the new bylaws. A motion to approve a conflict of interest statement was brought by Taylor Wallace and seconded by Tony Pavel. The board voted unanimously to approve the new conflict of interest statement. Conflict of interest statements must be signed by all committee members and returned to Laura Shumow.

IV. Nominations, Appointments and Elections



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Christie Gray was nominated as treasurer by Taylor Wallace and seconded by Steffan Scheide. The board voted unanimously to appoint Christie as treasurer. Nomination requests have been distributed to the section by Christie Gray, but we are still seeking additional nominations for members at large. Elections will be hosted using Survey Monkey since the IFT online system deadline has passed.

V. Meeting Schedule

The following calendar of events is proposed for 2014-2015.

- Oct, 2014 - Webinar/Mtg (topic TBD)
- Dec, 2014 - Holiday Party
- Feb, 2015 – Food Policy Impact Conference
- April, 2015 – University of Maryland Student Research Conference
- June, 2015 Webinar/Mtg (topic TBD)

The board will plan to meet approximately 6 weeks in advance of each meeting. The next board meeting will be held in mid-August to welcome new officers and determine the content for the October meeting/webinar.

VI. Adjourn

The meeting was adjourned at 2:30 pm EST.

A handwritten signature in cursive script that reads 'Laura Shumow'.

Laura Shumow, MHS
Secretary